

## ACCOUNTABILITY UPDATES

### Report Card Inquiry Period: [October 2-12](#)

As of last week the preliminary Accountability Report Cards for the 2017-18 school year are available securely in SAFE. Schools and districts should review their preliminary report card as soon as possible. The secure release of the preliminary report cards opens the report card inquiry period, a window of time in which schools and districts can notify the Office of Educational Accountability (OEA) of suspected data submission errors.

All inquiries must be opened [here](#) by October 12th. This deadline is to open (not complete) an inquiry. We have this deadline in place so that we have sufficient time to incorporate any data corrections into the report card index code. Once OEA has had a chance to review the inquiry, you will receive a reply. We prioritize data inquiries over general report card questions but in all cases, OEA aims to respond to each inquiry in a prompt manner.

If warranted, an OEA analyst will reply with instructions for sending evidence via a secure file transfer. It is critical that you submit your evidence by the deadline that the OEA analysts gives you. For inquiries that require a correction to student-level data, schools/districts need to ensure that two steps in the corrections process happen:

1. **Correct the appropriate fields in the file received from OEA;** be careful not to introduce typos when returning this file to our office.
2. **Correct the same data in your local SIS** so that future reporting will be accurate. The best way to ensure accurate data is used in the report card is to make sure your school's data are accurate at the source - your local SIS - so that the data are accurate when loaded into WISEdata before any given snapshot.

If changes from an inquiry are substantiated, OEA will manually correct the student-level data and update the report cards. However, **no data corrections will alter the value-added growth scores** as these calculations are produced outside of DPI and cannot be altered. Additionally, **no data corrections will alter what is reported in the WISEdash Public Portal** as this is certified and locked data.

OEA plans to update the preliminary report cards in SAFE on November 8th. These report cards will reflect any corrections made during the inquiry process. They are still under embargo until the public release, which is scheduled for November 13th.

If you need help understanding the report card system, your report card or specific scores, please contact your [Accountability Trainer](#) or [OEA](#).

~OEA

# WISCONSIN STATEWIDE ASSESSMENT SYSTEM UPDATES

## OSA OFFICE HOURS WEBINAR

An archive of the September 26th webinar is now available on the [DAC Resources and Trainings webpage](#).

## Strategic Assessment

### Reminders: Test Drive the SmartTeach Application

SmartTeach is a free online/mobile application that classroom teachers can use to collect, store, track, and analyze any type of classroom-level student activity or data event including formative assessment data such as: exit tickets, conferring sessions, student observations, peer assessments or student self-assessments. The tool provides a place to take anecdotal notes on student learning, track student learning with a customizable performance bar, and create and work with small groups of students. Check out SmartTeach by watching this [video](#) or using the [demonstration site](#).

K-5 teachers are invited to join the fall SmartTeach pilot. Teachers will use the app and provide feedback about the usability of newly added features and suggest additional features. [Sign up for the pilot here](#). For more information join the [Google+ Community](#), or contact [Dana.Sommerfeld@dpi.wi.gov](mailto:Dana.Sommerfeld@dpi.wi.gov).  
~OSA

## Forward Exam

New:

### The 2018-19 Accessibility Guide has been Posted

[The Accessibility Guide](#) provides information about the universal tools available to all students, and the designated supports and accommodations that are available for those students who need them during the administration of the Forward Exam. The guide includes descriptions of each accessibility feature and guidelines for their use. Please be sure to get a copy of this updated resource into the hands of your classroom teachers and IEP/504 teams.

Reminders:

### Data and Results

Individual Student Reports (ISRs) and summary reports are available electronically in eDIRECT. eDIRECT reporting tools allow users to extract data in an Excel or .csv file. Hard copy ISRs were mailed to districts July 23. Instructions for how to access online reports are available in the [User's Guide to Interpreting Reports](#). ISRs should be sent home to parents and guardians as soon as possible. The Forward Exam [Data and Reporting Resources](#) include a sample parent/guardian ISR cover letter.

### Forward Exam Coordinator Contact Information

Due to an update with Microsoft Office applications, the email address for Alison O'Hara, the Forward Exam Coordinator, was updated and the old address no longer is functional. Please delete the old email address from your email and contacts, and make sure that you use the new email address: [alison.ohara@dpi.wi.gov](mailto:alison.ohara@dpi.wi.gov) (the old address had an apostrophe).

# Dynamic Learning Maps (DLM)

## New: 1% Letter Notifications

DPI has sent out letters notifying all LEAs exceeding 1.0% participation in one or more given subject areas on the alternate assessment (DLM) in the 2017-18 academic year.

- Notification letters, with additional information and procedures, were sent to superintendents, directors and DACs in districts exceeding the 1.0% cap on Friday October 5, 2018.
- Districts will need to complete and return verification forms prior to November 5, 2018.
- Participation rates for all districts, along with additional information will be posted on our website: <https://dpi.wi.gov/assessment/dlm/1-percent-participation>

## Reminders:

### User Cleanup

All DACs should ensure that users on the Educator Portal are assigned to the correct roles. As the year begins it is a good time to make sure that only users that need access have access. Any users that have changed roles or left the district should have their user status updated accordingly. If you have any questions regarding this process please contact [Mike Peacy](#).

### Professional Development

The Dynamic Learning Maps® (DLM®) professional development team will provide four interactive webinars this fall to assist teachers with providing instruction to students that is aligned to the DLM Essential Elements in English language arts and mathematics. Each 45-minute webinar will begin with a 15-minute overview of the content followed by a 30-minute live question and answer session. Additionally, each webinar will be recorded and posted online for those who are unable to attend a live session. All webinars are free to attend and will be accessible via Skype for Business or telephone.

NOTE: Skype for Business does not work well, if at all, on Chromebooks. Options:

- Download an app for it, although these also do not always work.
- Best option:
  - Use a desktop or laptop computer with Windows 10
  - Download the PDF of the PowerPoint slides and then call in.

You can watch the recorded webinar on the Dynamic Learning Maps [professional development site](#). More information regarding the webinars, including flyers and instructions for joining the meetings, are available on the Professional Development tab of the DLM website at: [www.dynamiclearningmaps.org/professional-development](http://www.dynamiclearningmaps.org/professional-development).

### Moodle Training

Moodle Training is now available for the 2018-2019 school year. New users or users that have not completed the training in the last calendar year will need to complete the new user training. Users who completed the training in the last year will need to complete the returning user training. All training can be found at the [DLM Moodle Training Site](#). If you have any questions about the changes to Kite or moodle training please contact [Mike Peacy](#).

## ACT High School Assessments

### NEW: Free ACT Test Preparation Resources

As a reminder, links to practice tests and exemplar items for ACT, WorkKeys, and ACT Aspire can be found at the [DPI ACT Practice Tests/Sample Items website](#).

Alternate format practice tests may be ordered using the [Order Form for Alternate Format Practice Tests](#).

ACT has also launched free, personalized test preparation through the [ACT Academy](#). ACT Academy is free to all students. Students, teachers, and parents can create an account. Having an account allows students to track their progress and keep moving forward in their test preparation. Short quizzes are designed to help students identify the content they have mastered and to clarify areas where more focus is needed. If students have already taken the ACT or PreACT they can simply enter their scores and custom playlists will be automatically created. ACT Academy creates automated daily playlists to hit on the basic lessons each student needs to master the ACT. After each lesson, a short quiz will determine if the resources given helped the student learn the material. [Here is a video to share with students](#) about the ACT Academy.

### **Reminder: Save the Dates for 2018-19 Training Webinars**

An invitation to register for each 2018-19 test administration training webinar will be sent in advance of each training. Registration links will be sent via email from ACT, posted in the Schedule of Events and DAC Digest, and included in the biweekly ACT email sent from DPI to school test coordinators. All webinars will be recorded and the links will be posted to the DPI ACT Trainings webpage.

- Thursday, November 8th, 10am, ACT/WorkKeys Accommodations (1 hour)
- Thursday, November 29th, 10am, ACT/WorkKeys Test Administration Part 1 (1 hour)
- Thursday, January 17th, 2pm, ACT/WorkKeys Test Administration Part 2 (1 hour)
- Tuesday, February 5th, 10am, ACT Aspire Technology Readiness (90 minutes)
- Thursday, February 7th, 10am, ACT Aspire Test Administration (1 hour)

## **Reading Readiness**

### **Reminders:**

#### **2018-19 School Year**

The reading readiness requirement will remain the same for the 2018-19 school year. Districts will be required to assess for reading readiness all 4 year old Kindergarten through 2nd grade students at least once during the school year. Each school board and the operator of each charter school shall select the appropriate, valid, and reliable assessment of literacy fundamentals to be used. The school board or operator shall ensure that the assessment evaluates whether a pupil possesses phonemic awareness and letter sound knowledge.

DPI will reimburse districts for expenses incurred fulfilling the administration requirements. More information about reimbursement can be found at [Reading Readiness Reimbursement](#).

### **Reading Readiness Results**

DPI has loaded 2017-18 PALS, MAP and STAR reading readiness results to WISEdash for Districts. Districts that have not previously signed a data release will need to do so in order to have their data uploaded into WISEdash in the future. Information on data sharing agreements can be found at:

- PALS - <https://dpi.wi.gov/assessment/reading-readiness/FAQ#data>
- MAP - <https://dpi.wi.gov/wisedash/districts/about-data/map>
- Star - <https://dpi.wi.gov/wisedash/districts/about-data/star>

### **Reading Readiness Additional Information**

More information about reading readiness requirements can be found at [Reading Readiness Information](#) and [Reading Readiness FAQ](#).

## ACCESS for ELLs

### Reminders:

- Private school Pre-ID files may be uploaded throughout the month of October.
- DPI will pull the public school roster from WISEdata on 11/1. **Ensure that your SIS is up-to-date by 10/31 with correct ELP codes for all students.**
- All students on the Pre-ID rosters (public and private) will have materials ordered for them and labels with their name printed.
- DRC will be providing COS training and documentation on November 14th as part of their annual Forward support cycle. COS may be used for ACCESS and the WIDA Screener this year and going forward, while the TSMs will be discontinued after this year.

## NAEP and International Assessments

(Selected schools only)

### NAEP Schools Reminders:

- Inclusion and accommodations guidelines are now posted on MyNAEP for students with disabilities and English learners. Schools can review these guidelines to become familiar with what is provided and allowed on NAEP.
- DACs received an email with *district* MyNAEP registration information. Please do not use the *school* registration ID unless the DAC is also serving as the NAEP School Coordinator. District users will be able to see all the schools in their district, and will be able to monitor progress of school tasks, but will have limited access to some of the specific steps within the tasks.
- The NAEP School Coordinator should register for MyNAEP and then log on to the secure website to complete the *Provide School Information* form by **October 15**.

### TIMSS Schools Reminder:

- Principals should designate a TIMSS School Coordinator and send Angela Dugas ([angela.dugas@dpi.wi.gov](mailto:angela.dugas@dpi.wi.gov)) their contact information by **October 15**.

## DAC DIGEST DIGESTIBLES

Important Dates to Remember		
October	1-31: Add staff accounts to WIDA and WIDA-AMS websites	ACCESS
	1-31: Upload private school Pre-ID files into WIDA AMS	ACCESS
	10: Annual DAC and DTC update forms due for all districts	
	15: Schools participating in NAEP register for MyNAEP and complete the <i>Provide School Information</i> form	NAEP
	15: Schools participating in TIMSS send Angela Dugas ( <a href="mailto:angela.dugas@dpi.wi.gov">angela.dugas@dpi.wi.gov</a> ) the contact info for TIMSS School Coordinator	TIMSS
	23: Professional Development webinar for Math	DLM
	31: Schools participating in NAEP make updates to Student Information System in preparation for state to submit student lists	NAEP
	31: Ensure SIS has correct ELP Codes for Pre-ID Roster pull	ACCESS
November	1: DPI Generates Pre-ID Roster from WISEdata enrollment	ACCESS
	5: ACT Test Accessibility and Accommodations (TAA) System opens for 2019 state testing. Schools can begin entering accommodations requests for the 2019 state testing	ACT

	window.	
	5: PearsonAccessNext opens for 2019 ACT and WorkKeys.DACs can update School Test Coordinator contact information.	ACT / WorkKeys
	8: Accommodations Training Webinar, 10am	ACT / WorkKeys
	13: WIDA AMS Test Management Opens	ACCESS
	14: DTC Training	Forward/ACCESS
	29: Test Materials Received	ACCESS
	29: Additional Materials Orders Window Opens	ACCESS
	29: Test Administration Training Webinar Part 1, 10am	ACT / WorkKeys

Important Tasks to Remember		
<input type="checkbox"/>	Download the updated version of <a href="#">Kite Educator Portal</a> onto your computers	DLM
<input type="checkbox"/>	Ensure relevant team members are aware of the information regarding reading readiness assessment at <a href="#">Reading Readiness Overview</a> and <a href="#">Reading Readiness FAQ</a> .	Reading Readiness

New Online Resource Highlights		
<i>As new resources are posted to our website, we will include them here for your convenience for 2 weeks. This is NOT an exhaustive list, but meant to highlight resources with significant relevance to our upcoming test windows.</i>		
Resource	Description	Assessment
<a href="#">Planning for ACCESS Testing</a>	Information about screening incoming students who might be ELs.	ACCESS
<a href="#">Practice Tests and Exemplar Items</a>	Links to free practice tests and exemplar items for ACT, WorkKeys, and ACT Aspire.	ACT / WorkKeys / Aspire
<a href="#">ACT Academy</a>	Free, personalized online ACT test prep - interactive practice questions, full-length practice tests, educational games, and other materials.	ACT
<a href="#">Accessibility Guide</a>	2018-19 Accessibility Guide provides information about the universal tools available to all students, and the designated supports and accommodations that are available for those students who need them during the administration of the Forward Exam. The guide includes descriptions of each accessibility feature and guidelines for their use.	Forward